

Workshop Safety - Self Audit

Answer each of the following as honestly and objectively as possible to assess your workshop.

	Yes	No	Comment
Locked when not in use.	<input type="checkbox"/>	<input type="checkbox"/>	
Doors can be easily opened from inside and out.	<input type="checkbox"/>	<input type="checkbox"/>	
The floor is adequately drained.	<input type="checkbox"/>	<input type="checkbox"/>	
The floor and benches are clean and free of objects.	<input type="checkbox"/>	<input type="checkbox"/>	
Lighting is good.	<input type="checkbox"/>	<input type="checkbox"/>	
Ventilation is good.	<input type="checkbox"/>	<input type="checkbox"/>	
The electrical switchboard is fitted with a Residual Current Device (RCD).	<input type="checkbox"/>	<input type="checkbox"/>	
All electrical leads are double insulated, in good repair and have been checked and tagged.	<input type="checkbox"/>	<input type="checkbox"/>	
All electrical wiring is in conduit.	<input type="checkbox"/>	<input type="checkbox"/>	
All guards on power tools are in place and are in good order.	<input type="checkbox"/>	<input type="checkbox"/>	
Chainsaws are in good repair.	<input type="checkbox"/>	<input type="checkbox"/>	
All hand held mechanised tools are in good repair.	<input type="checkbox"/>	<input type="checkbox"/>	
All power tools are double insulated, leads are in good order and have been checked and tagged.	<input type="checkbox"/>	<input type="checkbox"/>	
All power tools not in use are disconnected from the power.	<input type="checkbox"/>	<input type="checkbox"/>	
Trolleys and hoists are available for lifting.	<input type="checkbox"/>	<input type="checkbox"/>	
Maximum load bearing capacity of trolleys and hoists are clearly marked.	<input type="checkbox"/>	<input type="checkbox"/>	
The air compressor is correctly guarded.	<input type="checkbox"/>	<input type="checkbox"/>	
Oxy acetylene <ul style="list-style-type: none"> • All hoses in good repair. • All cylinders are stored vertically and secured in place. • Flash arresters are fitted to all oxy acetylene equipment. • All PPE is available Goggles, face shield, gauntlets. • Gauges are well maintained and turned off when not in use. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Grinder <ul style="list-style-type: none"> • Guards are in place. • Wheels are not showing excessive wear. 	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	
Welding <ul style="list-style-type: none"> • All PPE that is required is available – goggles, face shield, leather gauntlets, protective clothing. 	<input type="checkbox"/>	<input type="checkbox"/>	
A dry chemical fire extinguisher is in place.	<input type="checkbox"/>	<input type="checkbox"/>	
PPE to protect eyes and hearing is available.	<input type="checkbox"/>	<input type="checkbox"/>	
A first aid kit is available.	<input type="checkbox"/>	<input type="checkbox"/>	

For a free action plan on addressing workshop WH&S, complete details on the next page.

Your details

Name: _____

Address: _____

Town: _____ State _____ PC _____

Phone: _____

Email: _____

I would like (tick any of the following):

- A free action plan for my workshop
- To undertake a full online WH&S audit and action plan
- To talk to a Meridian Agriculture advisor about WH&S services
- To request a full on farm WH&S audit with an expert advisor

Please email this completed form to info@meridian-ag.com.au or fax to 03 5341 7630.

More information about other complete range of Meridian Agriculture services can be found at www.meridian-ag.com.au

